



OFFICE OF THE PRINCIPAL
K.C. DAS COMMERCE COLLEGE

A Provincialised College under the Government of Assam
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FYUGP B. COM/B.A 1ST Semester
Course Registration Notice

29/10/2024

It is hereby notified for information to all the students of FYUGP B.Com/B.A 1st Semester, 2024 that they need to compulsorily register their papers (Courses) in the <https://gauhati.samarth.edu.in/> portal on or before 2nd November, 2024. College will not be responsible if a student select any subject other than what he/she selected during 1st Semester admission in Samarth portal.

In this regard they need to complete the registration process in the <https://gauhati.samarth.edu.in/> portal. For their first time registration they have to click “New Registration” option to generate their login credential. After completion of registration they have to register their papers (Courses) in the same portal.

Examination form fill-up will be open only for those students whose course registration is completed at <https://gauhati.samarth.edu.in/> and submission of details as per Google form already notified for data upload in NAD Portal, subject to fulfillment of the minimum attendance policy of Gauhati University.

N.B: The Samarth Course Registration Guide is attached herewith.

(Dr. Hrishikesh Baruah)
Principal,
K. C. Das Commerce College

Professor Kandarpa Kumar Sarma
Controller of Examinations
Gauhati University
Guwahati-781014
Assam: India



Ref No. GU/Con/2024/notice/8971

Date 28/10/2024

NOTIFICATION

FYUGP

This is to inform you that Gauhati University will process First Semester end-to-end 2024 batch, examinations using the <https://gauhati.samarth.edu.in>

In this regard, students Enrolled in all affiliated Colleges with Gauhati University need to compulsorily register their papers (courses) in the <https://gauhati.samarth.edu.in> portal.

Examination Form Fill up will be open only for those students whose course registration is completed in <https://gauhati.samarth.edu.in>, subject to fulfillment of minimum attendance policy of the university.

Last Date:- Last Date of Paper(Course) Registration is 4th November 2024.

Note:- Notification for Exam Form Fill will be released subsequently with detailed Guide.

Date:- 25.10.24


25-10-2024
Controller of Examinations
Gauhati University
Controller of Examinations
Gauhati University

Copy for information to:

1. The Hon'ble Vice Chancellor, GU
2. The Registrar, GU
3. The Director CDC, GU
4. The Academic Registrar, GU for information and necessary action.
5. The Dy. Controllers of Examinations, GU
6. The Principal, all affiliated Colleges with GU.
7. The System Officer, with a request to upload the notification in the university website.
8. Office File.

ANNEXURE-I

Introduction

This document is the reference for students, for online submission of Examination form of Gauhati University through Samarth student portal (<https://gauhati.samarth.edu.in/>)

Login

Step 1: Open the <https://gauhati.samarth.edu.in> link, the homepage will appear as below:

In the student portal homepage, students will be able to see three (3) options as follows:

1. **Login**
 - a. Already registered students can directly login using their login credentials of the portal.

2. **New Registration**
 - a. Students doing first-time registration have to click on the "New Registration" option to generate their login credentials

3. **Reset Password**
 - a. If a student forgets his/her password they can reset it using the "Reset password" option.

Note:

Enrolment Number as assigned on the central admission portal for 2023. If you do not have your enrolment number contact your **College** to get your enrolment number or Login to admission portal 2023 to check your enrolment number.

SECTION-A

New Student Registration

Step 1. Students can register themselves by clicking on the “New Registration” Button,

After that, the following details need to be selected/entered by the students:

- Programme
- Name (as on ID card)
- Mode of Registration
 - Enrollment Number
- Enrollment Number

Then, click on the  button.

After that, a new window will appear. In that, the following details need to be entered for the new registration:

- Mobile Number
- Email Address
(These details must be correct to receive OTP via mail)

Then, click on the  button.

After successful verification of the OTP received via Mail/SMS, click on the  button to proceed further.

Once OTP will be verified, students need to set a password for their login in a new window

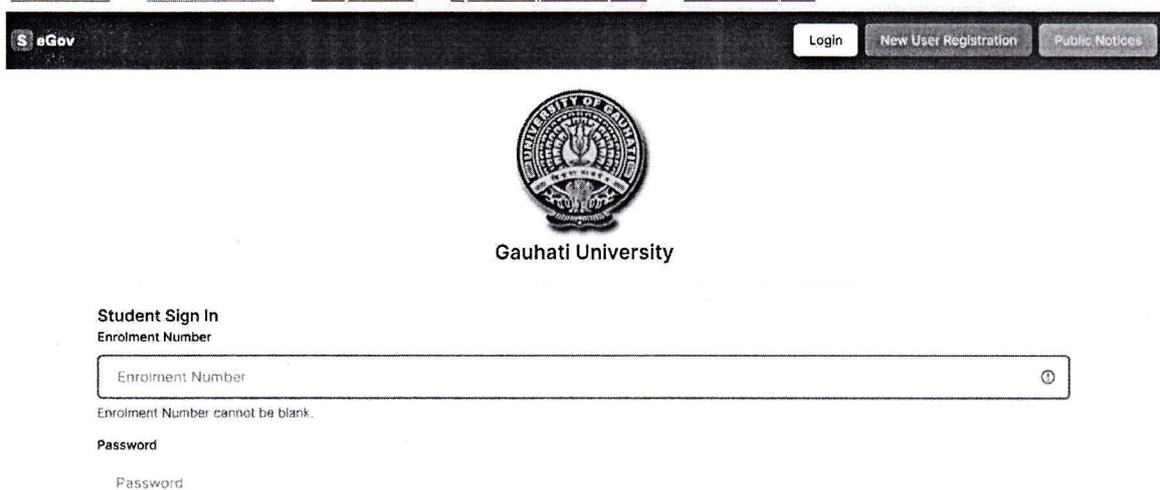
Then, click on the  button.

Note: The students need to note down the username for further use.

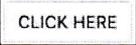
Paper (course) Selection Process

For selection of the papers (courses), students need to follow the below-mentioned steps:

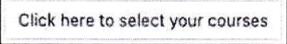
Step 1: Login to Student Portal with valid credentials



The screenshot shows the top navigation bar with 'eGov' on the left and 'Login', 'New User Registration', and 'Public Notices' buttons on the right. Below the navigation bar is the Gauhati University logo and the text 'Gauhati University'. The main content area is titled 'Student Sign In' and contains two input fields: 'Enrolment Number' and 'Password'. The 'Enrolment Number' field has a placeholder text 'Enrolment Number' and a small circular icon on the right. Below the 'Enrolment Number' field is a message: 'Enrolment Number cannot be blank.' The 'Password' field has a placeholder text 'Password'.

Step 2: After successful login, the student will be redirected to the dashboard. Then the students need to click on  button to view/select the courses related to their respective programme.

Step 3: After that, a new window will appear. Here, students can view their courses and also select their courses.

To select the courses, students need to click on  button.

Step 4: After clicking on the button, students need to select the courses from the dropdown lists. Then, click on the  button.

Step 5: After clicking on the "Submit" button, students will be able to preview the list of selected courses.

In that, Students can update their courses selection by clicking on  button.

Step 6: Then, click on  button to finally submit the selected course .

Step 7: A pop-up window will appear for confirmation of selected courses. On that, click on the "OK" button.

After successful completion of the course selection a new window will appear with the message that "Papers (courses) submitted successfully".