

# OFFICE OF THE PRINCIPAL K.C. DAS COMMERCE COLLEGE

A Provincialised College under the Government of Assam UGC Recognised; Affiliated to Gauhati University; NAAC Accredited; ISO 9001:2015 Chatribari, Guwahati: 781008, Assam <u>E-mail: kolccollege@gmail.com</u> Phones: +91 361 2733691; +91 94357 07157

## <u>FYUGP B. COM/B.A/B.SC 3<sup>rd</sup> Semester</u> <u>Course Registration Notice</u>

29/10/2024

It is hereby notified for information to all the students of FYUGP B.Com/B.A/B.Sc 3<sup>rd</sup> Semester, 2024 that they need to compulsorily register their papers (Courses) in the <u>https://gauhati.samarth.edu.in/</u> portal on or before 2<sup>nd</sup> November, 2024. College will not be responsible if a student select any subject other than what he/she selected during 1<sup>st</sup> Semester admission in Samarth portal.

They have to use their individual GU registration number to login to <u>https://gauhati.samarth.edu.in/</u> to access FYUGP 1<sup>ST</sup> Semester results. They need not register afresh (as they are already registered students).

Examination form fill-up will be open only for those students whose course registration is completed at <u>https://gauhati.samarth.edu.in/</u> and submission of details as per Google form already notified for data uploading in NAD Portal and subject to fulfillment of the minimum attendance policy of Gauhati University.

N.B: The Samarth Course Registration Guide is attached herewith.

(Dr. Hrishikesh Baruah) *Principal,* K. C. Das Commerce College Professor Kandarpa Kumar Sarma Controller of Examinations Gauhati University Guwahati-781014 Assam: India





Date.

G10/em/9007/ Ref No .....

#### NOTIFICATION (revised)

This is to inform you that Gauhati University will process FYUGP and FYIMP 3<sup>rd</sup> semester end-to-end examination using the <u>https://gauhati.samarth.ac.in/</u> for the batch admitted in admission session 2023-24.

In this regard, students of FYIMP in Gauhati University and students enrolled in all affiliated Colleges with Gauhati University need to compulsorily register their papers (Courses) in the <u>https://gauhati.samarth.edu.in/</u> portal. Students admitted in academic session 2023-24 in 1<sup>st</sup> semester and currently in 3<sup>rd</sup> semester in the session 2024-25 are to use the GU registration number, as used for login to <u>https://gauhati.samarth.edu.in/</u> to access FYUGP/FYIMP 1<sup>st</sup> semester results, for login and **need not register afresh** (as they are already registered students).

Examination form fill-up will be open only for those students whose course registration is completed at <u>https://gauhati.samarth.edu.in/</u>, subject to fulfillment of the minimum attendance policy of the University.

#### Last date: The Last date of Paper (Course) Registration is 4th November, 2024.

Note:

- Colleges are to validate the course registration inputs given by the students. Only upon validation by concerned Colleges, the Course registration process will be completed in the system. It applies to Course registration notification for the first semester, issued by the undersigned on 25<sup>th</sup> Oct, 2024.
- 2. Notification for Examination form fill-up will be released subsequently with a detailed guide/manual.
- 3. The Course Registration manual for 3<sup>rd</sup> semester is enclosed herewith.

Dated: 29th Oct, 2024

Controller of Examinations Gauhati University

> Controller of Examinations Gauhati University

#### Copy for information to:

- 1. The Hon'ble Vice Chancellor, GU
- 2. The Registrar, GU
- 3. The Director CDC,GU
- 4. The Academic Registrar, GU for information and necessary action.
- 5. The Dy. Controllers of Examinations, GU
- 6. The Principal, all affiliated Colleges with GU.
- 7. The System Officer, with a request to upload the notification in the university website.
- 8. Office File.

**GU Student Portal** 

# <u>User Manual for the Course Selection for</u> <u>Semester III Students</u>

**Introduction** 

**Course Selection process** 

## Introduction

This document is the reference for students, for online submission of Examination form of Gauhati University through Samarth student portal (https://gauhati.samarth.edu.in)

## Login

**Step 1**: Open the <u>https://gauhati.samarth.edu.in</u> link, the homepage will appear as below:

In the student portal homepage, students will be able to see two (2) options as follows:

- 1. Login
  - a. Already registered students can directly login using their login credentials of the portal.

#### 2. Reset Password

a. If a student forgets his/her password they can reset it using the "**Reset password**" option.

#### Note:

It is to be noted that students need not register afresh for 3rd semester Course registration. They are to use the same login credentials (registration/enrollment number) used to login and download their 1st semester results.

## **Course Selection Process**

For the selection of the courses, students need to follow the below-mentioned steps:

Step 1: Login to Student Portal with valid credentials used for 1st sem result access.

S eGov	Log	gin New U	ser Registration	Public Notices
	Gauhati University			
	Student Sign In Enrolment Number			
	Enrolment Number	0		
	Enrolment Number cannot be blank.			
	Password			
	Password			
	Login New Registration Reset Password			
S eGov				

Step 2: After successful login, the student will be redirected to the dashboard. Then

the students need to click on **CLICK HERE** button to view/select the courses related to their respective programme.

DU		LE DEMO
	Home / Dashboard	
Lastudent		
Dashboard	503 : BACHELOR OF COMMERCE	
Profile		
503 : Bachelor of Comme	CLICK HERE	
Course(s) Selection		
Services	© Samarth eGov	
≗Examination ▼		

**Step 3:** After that, a new window will appear. Here, students can view their courses and also select their courses.

o select the cou	rses, students	need to click	On Click he	re to select your cou	button
DU					
Student	Home / Programme				
Programme	503 : Bachelor d	of Commerce			
Course Selection History Course Selection	Name	DEMO Enrolmer	DEMO	Organizational unit (College)	008: Bharati College
,	Level	BACHELOR Program	Type DEGREE	Delivery Mode	Face to face
	Examination Roll Number	DEMO			
	My Courses				
	# Code	Title		Term	Selection Session
					001001101100001011
	1 52051122	HINDI-B		1 SEMESTER	
		HINDI-B	PART-A & C)	1 SEMESTER	
	2 52411101C 3 52411102			1 SEMESTER 1 SEMESTER	
	2 52411101C 3 52411102 4 72182801	FINANCIAL ACCOUNTING ( BUSINESS ORGANISATION ENVIRONMENTAL SCIENCE	AND MANAGEMENT	1 SEMESTER 1 SEMESTER 1 SEMESTER	
	2 52411101C 3 52411102	FINANCIAL ACCOUNTING ( BUSINESS ORGANISATION	AND MANAGEMENT	1 SEMESTER 1 SEMESTER	

**Step 4:** After clicking on the button, students need to select the courses from the dropdown lists. Then, click on the **Submit** button.

tudent Examination	* *	Cour	se Sele	ection	Section										
		Enrole Numb		DEMO	Programme	503 : Bachelor of Commerce	Session	2021- JULY	Refrence Number :	Category : GE					
		Course	es Selecti	on for S	EMESTER 5										
		S.No	Option Type	Cou	rse Code : Co	urse Name (Credit)									
		1	SEC5		Select					~					
		2	GE5		Select					~					
		3	DSE-1A		Select					~					
		4	DSE-2A		Select					~					

**Step 5:** After clicking on the **"Submit"** button, students will be able to preview the list of selected courses.

In that, Students can update their courses selection by clicking on Update Course Selection button.

### Step 6: Then, click on

Submit course selection

button to finally submit the selected course .

Re-Registration	Home / Co	ourse Selection								
Programme	Course selection for 503 : Bachelor of Commerce									
Course Selection	Enroler Numbe	DEMO	Programme	503 : Bachelor of Commerce	Session	2021- JULY	Refrence Number : 200	Category : GE		
	Your Co	ourse Selection	s							
	S.No	S.No Course Code Name of Course Category					Credits	Term		
	1	12033903	SOFT SKILLS ELECTIVE				4.00	5 SEMESTER		
	2	62035919	MEDIA AND COMMUNICATION SKILLS ELECTIVE				6.00	5 SEMESTER		
	3	52417504	FINANCIAL REPORTING & ANALYSIS COMPULSORY			6.00	5 SEMESTER			
	4	52417502	PRINCIPLES OF MARKETING (B. COM) COMPULSORY				6.00	5 SEMESTER		
	Total C	Total Credit								
	Submit Please c In case y	t your course s heck and verify yo	our course sele	ction before submissic se(s), please contact t Submit course s	he Nodal	Officer of you				

**Step 7:** A pop-up window will appear for confirmation of selected courses. On that, click on the "**OK**" button.

DU		slc.uod.ac.in								
Re-Registration	Home /		d.Press	OK to confirm	n after submission no o n or CANCEL to check/	-				
Programme	Cour				Cancel	ОК			Update	Course Selection
Course Selection	Enroler Numbe	DE	EMO	Programme	503 : Bachelor of Commerce	Sessi	on	2021- JULY	Refrence Number : 200	Category : O GE
	Your C	ourse Select	tions							
	S.No	Course Cod	le	Name of Cou	rse		Cate	egory	Credits	Term
	1	12033903		SOFT SKILLS			ELE	CTIVE	4.00	5 SEMESTER
	2	62035919	1	MEDIA AND C	OMMUNICATION SKILI	LS	ELE	CTIVE	6.00	5 SEMESTER
	3	52417504	1	FINANCIAL RE	PORTING & ANALYSIS		CON	IPULSOR	Y 6.00	5 SEMESTER
	4	52417502	1	PRINCIPLES C	F MARKETING (B. COM	VI)	CON	IPULSOR	Y 6.00	5 SEMESTER
	Total C	Credit							22	
	Submi	t your cours	se sel	ection						
	Please o	heck and verif	fy your	r course selec	ction before submissi	on. No r	nodifi	ication wi	II be allowed o	nce submitted.
	In case y	you are not abl	le to fi	nd your cours	se(s), please contact	the Nod	al Off	ficer of yo	our College/Dep	partment.
	Upo	date Course S	Select	ion	Submit course s	selectio	n			

After successful completion of the course selection a new window will appear with the message that "**Courses submitted successfully**".

DU						
Student	Home / Programme					
Programme Course Selection	i Info! Courses sub	mitted successfully	click here			×
History Course Selection	503 : Bachelor	of Commerce				
	Name	DEMO	Enrolment Number <u>*</u>	DEMO	Organizational unit (College)	008: Bharati College
	Level	BACHELOR	Program Type	DEGREE	Delivery Mode	Face to face
	Examination Roll Number	DEMO				
	My Courses					
	# Code	Title			Term	Selection Session
	1 52051122	HINDI-B			1 SEMESTER	
	10 52413302	COMPUTER APPI	LICATIONS IN BUSIN	IESS (PRAC	TICAL) 3 SEMESTER	
	11 52414303	COMPANY LAW			3 SEMESTER	
	12 52414304	INCOME TAX LAV	V AND PRACTICE		3 SEMESTER	
	13 52031901	English Language	e Through Literatur	e (English -/	4 SEMESTER	
	14 52413402	INVESTING IN ST	OCK MARKETS		4 SEMESTER	
	17 52417502	PRINCIPLES OF N	ARKETING (B. COM	1)	5 SEMESTER	JULY 2021
	18 62035919	MEDIA AND COM	MUNICATION SKILL	.S	5 SEMESTER	JULY 2021
	19 52417504	FINANCIAL REPO	RTING & ANALYSIS		5 SEMESTER	JULY 2021
	20 12033903	SOFT SKILLS			5 SEMESTER	JULY 2021

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