

**DEPARTMENT OF VALUE ADDED EDUCATION  
K.C.DAS COMMERCE COLLEGE  
GUWAHATI-781008**


Notice

Date : 13/08/2024

This is for information of all the students B.Com./B.A./B.Sc./B.B.A./B.C.A./M.Com. 1<sup>st</sup> and 3<sup>rd</sup> Semester enrolled in various certificate courses under the Department of Value Added Education that the classes of Level-1 of various courses will start from 16<sup>th</sup> August, 2024. The class co-ordinators will notify the time schedule through their WhatsApp group. Class co-ordinators will inform the students about the course syllabus, duration, marks and pattern of examination of each level. The Level-1 examination (except Leadership and SPSS) will be held in the 1<sup>st</sup> week of September, 2024. Students are asked to contact the following course co-ordinators in order to facilitate the formation of WhatsApp group.

1. Service Marketing : Dr.Chaitali Das (9101870093)
2. NGO Management.: Dr.Kukil Borah ( 9864025972)
3. Personality Development: Ms.Indrani Bhagowati (9101187362)
4. Capital Markets: Dr.RohitBhattacharyee (9678011129)
5. Green Banking :Dr.RohitBhattacharyee(9678011129)
6. E-filing of Returns : Dr.Bipul Ch. Kalita (9864043490)
7. Data Handling in Business : Mr.Jitumoni Borah (7002108674)
9. Tally: Mr.Jitumoni Borah (7002108674)
10. E-commerce : Mr.Hirajyoti Sarma (9864557206)
11. Linux Apache MySQL: Mr. Tony Bayan (9085312812)
12. Quantitative Aptitude : Mr.Santanu Borah ( 801198786)
13. Finishing School : Ms.Anjita Bora (8638212291)
14. Trading for beginners : Dr.RunumoniLahkar(7002267787)
15. Leadership : Dr. Chandrabhabha Bohra (8638158260)
16. SPSS : Mr. Kuldip Sarma (9365141816)

Students of B. Com. / B.A. / B. Sc. / B.B.A./ B.C.A. / M.Com. 1<sup>st</sup> Semester who have not yet enrolled in any of the certificate courses are asked to enrolled immediately. Attending classes and appearing in the examination are compulsory for all the students. For any enquiry students may contact the co-ordinator of Deptt. of Value Added Education.

  
(Dr. Bipul Ch. Kalita)  
Co-ordinator

Deptt. of Value Added Education

**Coordinator**  
Deptt. of Value Added Education  
K.C. Das Commerce College