OFFICE OF THE PRINCIPAL

K.C. DAS COMMERCE COLLEGE

A Provincialised College under the Government of Assam

UGC Recognised; AICTE Recognised; Affiliated to Gauhati University; NAAC Accredited; ISO 9001:2015

Chatribari, Guwahati: 781 008, Assam

E-mail: kcdccollege@gmail.com Web: www.kcdccollege.ac.in

Phones: +91 361 2733691; +91 94357 07157; +91 98640 30992

FYUGP ARREAR FORM FILL UP NOTICE

FOR FYUGP B.COM/B.A./B.SC SEMESTER I/III/V
(ARREAR BATCH 2023/2024/2025) STUDENTS
(21/11/2026)

It is hereby informed to all concerned students that the Examination form fill up process for the FYUGP B.Com /B.A./B.SC Semester- I/III/V (Arrear Batch 2023/2024/2025) Examination, 2026 is being done through SAMARTH e-Gov Portal from **20th November, 2026**.

The following are some of the guidelines:

1. Examination Form fill-up will be open through SAMARTH e-Gov Portal from 20th November, 2026 to 27th November, 2026 (without fine) & upto 29th November (with fine).
2. Students must login to **https://gauhati.samarth.edu.in** for filing their forms.
3. For easy access, **all arrear papers of Semester I/III/V will be available in one examination form and students need to select all required papers one by one or paper(s) for which they want to appear for arrear examination in this session.** College will not be responsible for any wrong selection in SAMARTH e-Gov Portal.
4. As per amendment of FYUGP Regulations, **students can fill up examination forms of both 5th (Regular/Arrear) and 1st Semester (Arrear) together from this session onwards.**
5. Individual students need to deposit the examination fees through online payment gateway available in SAMARTH e-Gov Portal only. **No other mode of payment will be accepted.**
6. **Examination fees will be calculated based on number of semesters selected by the students.**

Fees to be paid to Gauhati University

(For only FYUGP 1st Semester Arrear Examination, 2026):

Sl No	Particulars of Fees (to be paid to Gauhati University)	Amount (in Rs)
1	Examination Fee (without Fine)	980
2	**Late fee fine (after 27th Nov, 2026 midnight)**	550

Fees to be paid to Gauhati University

(For FYUGP 1st + 3rd Semester Arrear Examination, 2026):

Sl No	Particulars of Fees (to be paid to Gauhati University)	Amount (in Rs)
1	Semester I Examination Fee (without Fine)	980
2	Semester III Examination Fee (without Fine)	980
Total		**1960**
3	**Late fee fine (after 27th Nov, 2026 midnight)**	550

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Fees to be paid to Gauhati University

(For FYUGP 1st +3rd + 5th Semester Arrear Examination, 2026):

Sl No	Particulars of Fees (to be paid to Gauhati University)	Amount (in Rs)
1	Semester I Examination Fee (without Fine)	980
2	Semester III Examination Fee (without Fine)	980
3	Semester V Examination Fee (without Fine)	980
Total		**2490**
4	**Late fee fine (after 27th Nov, 2026 midnight)**	550

7. **The system for online filling up of form will become inoperative after the expiry of the last date (With fine). No student will be allowed to fill up the form afterwards.**
8. After duly filling up the Online Examination form, candidates need to deposit the following fees online through student login of the **College erp Portal** **https://erp.kcdccollege.ac.in/students_login.php**

Fees to be paid to College

Sl No	Particulars of Fees (to be paid in College erp Portal)	Amount (in Rs)
1	Centre Fees (**For each Semester**)	400
2	AEC/VAC/MDC/SEC Examination Fee (**For each Semester**) (Only for those students who have Arrear in AEC/VAC/MDC/SEC Paper	100
3	Practical Fees (**For each Semester**) (only for those students who have practical paper)	340

9. After duly paying the above mentioned fees, candidates have to get their forms (hardcopy) verified at the College on **30th November, 2026 as per Room allotment notice to be served later on**.
10. For verification, candidates need to bring the **Hard copy of duly filled-up examination form, Centre fee, AEC/VAC/MDC/SEC Examination fee (if required) & Practical fee Payment Receipt (if required), Respective Semester Admission Receipt.**
11. ***The Dropped out candidates without Course Registration in the earlier I/III/V Semester have to submit an application to the Principal stating clearly their correct paper codes and names along with Enrolment number and GU Roll Number on or before 23rd November, 2026 without fail.***

Sd/-
Dr. Hrishikesh Baruah
Principal
K. C. Das Commerce College

GAUHATI UNIVERSITY

Guwahati – 781014

Ref: GU/UG/Exam form/FYUGP/2026/019 Date: 20-11-2026

To,
The Principal
All Affiliated/Permitted General Degree Colleges under Gauhati University.

Sub: Online Examination Form fill up of Semester-I/III/V (Arrear Batch 2023/2024/2025) of FYUGP B.A./B.Sc./B.Com through SAMARTH e-Gov Portal.

Sir/Madam,

This is to inform you all that the Examination form fill up process for the students of Semester-I/III/V (Arrear Batch 2023/2024/2025) of FYUGP B.A./B.Sc./B.Com. have been opened through SAMARTH e-Gov Portal from **20th November, 2026 to 27th November, 2026 (without fine)** and upto **29th November, 2026 (With Fine)**. Students must log in the ***https://gauhati.samarth.edu.in*** for filling their forms.

i) Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.

ii) Individual students need to deposit the examination fees through online payment gateway available in the SAMARTH e-Gov Portal only. **No other mode of payment will be accepted**.

iii) For easy access, all arrear papers of Semester I/III/V will be available in one examination form and students need to select all required papers one by one or papers for which they want to appear for arrear examination in this session.

iv) Examination Fees will be calculated based on number of semesters selected by the students. Details mentioned in the next page.

v) For reference, please go through the User Manual attached herewith.

vi) *Students can fill up Examination forms of both 5th Semester (Regular/Arrear) and 1st Semester (Arrear) together from this session onwards as per amendment of FYUGP Regulations.*

vii) Colleges must complete the Form Verification process by 01st December, 2026. Admit Cards/Attendance Sheets will be available only for the verified examination forms.

viii) For dropped out candidates without Course Registration in the earlier I/III/V Semester, please send the correct paper codes and names along with Enrollment Number and Roll Number to akashdeep@gauhati.ac.in **on or before 25th November 2026.**

Fees to be paid:

Candidates have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov Portal only:

Examination fees to be paid to Gauhati University
(For only FYUGP 1st Semester Arrear Examination' 2026)

Sl No.	Particulars of Fees	Amount (Rs.)
1	Semester I Fees (without fine)	980/-
2	Late Fee Fine (after 27th November, 2026 Midnight)	550/-

Examination fees to be paid to Gauhati University
(For FYUGP 1st + 3rd Semester Arrear Examination' 2026)

Sl No.	Particulars of Fees	Amount (Rs.)
1	Semester I Fees (without fine)	980/-
2	Semester III Fees (without fine)	980/-
	Total Fees	1960/-
3	Late Fee Fine (after 27th November, 2026 Midnight)	550/-

Examination fees to be paid to Gauhati University
(For FYUGP 1st + 3rd + 5th Semester Arrear Examination' 2026)

Sl No.	Particulars of Fees	Amount (Rs.)
1	Semester I Fees (without fine)	980/-
2	Semester III Fees (without fine)	980/-
3	Semester V Fees (without fine)	980/-
	Total Fees	2940/-
4	Late Fee Fine (after 27th November, 2026 Midnight)	550/-

Note: An amount of Rs. 100/- as AEC/VAC/MDC/SEC (wherever applicable) Examination Fee along with Center fees and Practical fees will be collected and retained by the concerned colleges/institutions.

20-11-2026

Gopinath Bordoloi Nagar
20th November, 2026

(Prof. Kandarpa Kr. Sarma)
Controller of Examinations
Gauhati University

Annexure I

Steps to follow by candidates to fill up Examination Form

1. Log in to your account through https://gauhati.samarth.edu.in/
2. Click on the "Examination Registration" from the left hand panel after login.
3. Click on "**Click here for Examination Form**"
4. Select your PwD status (**if not belonging to PwD, select Not Applicable from drop down menu**)
5. Select Courses from the list. If you want to appear for all papers, then select each and every paper one by one.
6. *Examination fees will be calculated based on the number of semesters for which you have selected paper.*
7. Then click on Submit button
8. After this click on the payment link "Click here for payment"
9. Pay the requisite amount shown

NOTE:

1. These steps are necessary actions to successfully submit the Examination Form.
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form submission.
3. **If your Form Status remains as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard >> Fee (in the left-hand side panel) >> All Transactions >> Check Payment Status**. If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".