



**K.C. DAS COMMERCE COLLEGE**  
CHATRIBARI, GUWAHATI – 781008

**NOTICE**

**Dated- 04-08-2021**

It is hereby notified for information to all the students of B.Com 6<sup>th</sup> Semester that their Internal Assessment will be held in OTBE (Open Text Book Examination) mode as per the following schedule-

Date	Time	Subject	Marks	Uploading Time	Mode of Uploading
11-08-2021	11 am to 12 noon	Information Technology in Business	20	Up to 12:45 Pm	E-Mail to be given along with Question Paper
12-08-2021	11 am to 12 noon	Marketing of Services	20	Up to 12:45 Pm	E-Mail to be given along with Question Paper
13-08-2021	11 am to 12 noon	Modern Banking Practices	20	Up to 12:45 Pm	E-Mail to be given along with Question Paper
14-08-2021	11 am to 12 noon	Regulatory Framework of Business –II	20	Up to 12:45 Pm	E-Mail to be given along with Question Paper

**Important Note-**

\*\*All B.Com 6<sup>th</sup> Semester students are asked to appear in the above assessment procedure without fail. Students failing to appear in this Internal Assessment will be marked absent and left un assessed.

Sd/-  
Dr. Hrishikesh Baruah  
Principal  
K.C.Das Commerce College



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**Guidelines to Students for Appearing in the OTBE B.Com 6<sup>th</sup>**  
**Semester Internal Examination, 2021**

1. Students appearing in the OTBE Internal Examination 2021 have to appear their examination in Open Text Book Mode only. No other mode will be entertained for the Internal Assessment.
2. For appearing in the examination Students can get access to the Question Paper from the College Website on the examination day at least 10 minutes before the examination starts.
3. Students have to appear for a total 20 Marks Internal Assessment for each paper.
4. Students have to write their answers in legal pages with a maximum of 2 pages writing on single side of the page. No writing on both sides of pages will be accepted.
5. A cover Page has to be prepared by students where they have to mention their GU ROLL NUMBER, Subject and their Name. A total of 3 pages maximum will be accepted as answer sheet from the student combining all the pages.
6. Students have to Scan the answer sheets and convert them into PDF after completion of their examination and submit it to the mentioned e-mail address attached with the Question paper.



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7. Students have to name their PDF as per the format mentioned – Last Three Digit of their GU Roll Number-Subject Name in short.  
*(For Example- if the GU Roll Number is 181-020-0002 and the Subject is Marketing of Services then the Name of the PDF should be- 002-MOS)*
8. Students have to send their answer scripts in PDF format within the stipulated time as mentioned in the routine. Any student failing to send the PDF within the permissible time, their answer sheets of the subject will not be entertained for evaluation.
9. Violation of the above guideline and sending answer sheet through other mode will not be accepted and if any student does than those students will be considered absent in the respective subject examination.

Sd/-  
Dr. Hrishikesh Baruah  
Principal  
K.C.Das Commerce College