

**ACADEMIC CALENDAR
&
STUDENT RULE BOOK
(2020-21)**



**K C DAS COMMERCE COLLEGE
CHATRIBARI
GUWAHATI-781008, ASSAM**

JUNE-2020

| S | M | T | W | T | F | S |
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| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|--|----------------------|----------------|--------------------|
| 1 st June to 6 th June | 1 st week | 06 | Monday to Saturday |
| 8 th June to 13 th June | 2 nd Week | 06 | Monday to Saturday |
| 15 th June to 20 th June | 3 rd Week | 06 | Monday to Saturday |
| 22 th June to 27 th June | 4 th Week | 06 | Monday to Saturday |
| 29 th June to 30 th June | 5 th Week | 02 | Monday and Tuesday |
| TOTAL | | 23 days | |

Sunday's & Holiday's

| Date's | Day's | No. of Days | Holiday's |
|--|---------|----------------|-----------|
| 7 th June, 14 th June, 21 th June, 28 th June & 30 th June | Sundays | 05 | - |
| TOTAL | | 05 days | |

- June 2-Tuesday : Meeting of the IQAC, Admission Committee and IT, Deptt.
- June 6-Tuesday :National Webinar on Job Market Prospect in Post Covid-19
- June 8-Monday : Meeting of Prospectus and Admission Committee
- June 2-Tuesday : National Webinar on from Local to Global : Idea for a better future

JULY-2020

| S | M | T | W | T | F | S |
|----------|----------|----------|----------|----------|----------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

Sunday's & Holiday's

| Date's | No. of Days | Summer Break |
|---|-------------|---------------------|
| 1 st July to 31 st July,(Monday to Wednesday) | 31 | |

Note: -

- The college office and library will remain open during the period.

AUGUST-2020

| S | M | T | W | T | F | S |
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| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|--------------------------------------|
| 3rd August to 8th August | 2 st week | 06 | Monday to Saturday |
| 10 th August to 14 th August | 3 rd Week | 05 | Monday to Friday |
| 17 th , 18 th , 19 th , 21 st & 22 nd August | 4 th Week | 05 | Monday -Wednesday, Friday & Saturday |
| 24 th August, to 29 th August | 5 th Week | 06 | Monday to Saturday |
| 31 st August | 6 th Week | 01 | Monday |
| TOTAL | | 23 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|--|----------------------|----------------|-----------------------------|
| 2 nd August, 9 th August, 16 th August 23 th August and 30 th August | Sundays | 05 | - |
| 1 st August & 2 nd h August | Saturday & Sunday | 02 | Id-Uz-Zuha |
| 15 th August | Saturday | 01 | Independence Day |
| 20 th August | Thursday | 01 | Tithi of Srimanta Sankardev |
| TOTAL | | 09 days | |

SEPTEMBER-2020

| S | M | T | W | T | F | S |
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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|---------------|--------------------------------------|
| 1 st Sept to 5 th Sept | 1 st week | 05 | Tuesday to Saturday |
| 8 th , 10 th ,11 th &12 th Sept | 2 nd Week | 04 | Tuesday, Thursday, Friday & Saturday |
| 14 ^h Sept to 19 st Sept | 3 rd Week | 06 | Monday to Saturday |
| 21 st Sept to 25 th Sept | 4 th Week | 05 | Monday to Saturday |
| 28 th Sept to 30 th Sept | 5 th Week | 03 | Monday to Wednesday |
| TOTAL | | 23days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|--|-----------|---------------|---------------------------------|
| 6 th Sept, 13 th Sept, 20 th Sept & 27 th Sept | Sunday's | 04 | - |
| 7 th September | Monday | 01 | Tithi of Sri Sri Madhab Dev |
| 9 th September | Wednesday | 01 | Janmastami |
| 26 th September | Saturday | 01 | Janmostov of Srimanta Sankardev |
| TOTAL | | 07days | |

- September 21-Tuesday: Commencement of Online Classes of all Semester and H.S. 1st year and 2nd year classes and commencement of online classes for preparation of CA foundation examination during Covid-19 pandemic period.

OCTOBER-2020

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
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| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|--|----------------------|----------------|---------------------|
| 1 st Oct & 3 rd Oct | 1 st week | 02 | Thursday & Saturday |
| 5 th Oct to 10 th Oct | 2 rd Week | 06 | Monday to Saturday |
| 12 st Oct to 16 Oct | 3 th Week | 05 | Monday to Friday |
| 19 th Oct to 21 st Oct | 4 th Week | 03 | Monday to Wednesday |
| TOTAL | | 16 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|--|----------------------|----------------|--------------------------|
| 4 th Oct, 11 th Oct, 18 th Oct & 25 th October | Sunday's | 04 | - |
| 2 nd October | Friday | 01 | Gandhi Jayanti |
| 17 ^h October | Friday | 01 | Kati Bihu |
| 22 nd October to 31 st October | Thursday to Saturday | 09 | Durga Puja, Lakshmi Puja |
| TOTAL | | 15 days | |

NOVEMBER-2020

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|-------------------------------|
| 2 nd Nov & 7 th Nov | 1 st week | 06 | Monday & Saturday |
| 9 th Nov to 13 th Nov | 2 nd Week | 05 | Monday to Friday |
| 16 th Nov to 21 th Nov | 3 rd Week | 06 | Monday to Saturday |
| 23 rd , 25 th to 28 th Nov | 4 th Week | 05 | Monday ,Wednesday to Saturday |
| TOTAL | | 25 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|---|-------------------|----------------|-----------------------|
| 1 st , 8 th , 15 th 22 nd & 29 th Nov. | Sunday's | 05 | - |
| 14 th , 15 th Nov. | Saturday & Sunday | 01 | Kali Puja & Diwali |
| 24 th Nov. | Tuesday | 01 | Lachit Divas |
| 30 th November | Monday | 01 | Guru Nanak's Birthday |
| TOTAL | | 08 days | |

- November 2-Monday :Commencement of offline classes including classes for preparation of CA foundation examination as per the SOP of the ,Govt. of Assam.
- November 5-Thrusday- Staff Meeting
- November 7-Saturday- I- Foundation Day Celebration maintaining Covid Protocol
II-Online Foundation Day lecture by- Dr. Arup Kr. Mishra,
Associate Prof. Assam Engineering College on the topic-
Challenges and Opportunities in post Covid -19 world: Special reference to Assam
- November 30-Monday Guardian Meet for B.Com. 1st Semester students.

DECEMBER-2020

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|--------------------------------|
| 1 st Dec & 3 rd to 5 th Dec | 1 st week | 04 | Tuesday & Thursday to Saturday |
| 7 th Dec to 12 th Dec | 2 nd Week | 06 | Monday to Saturday |
| 14 th Dec to 19 th Dec | 3 rd Week | 06 | Monday to Saturday |
| 21 st Dec, 24 th Dec, & 26 th Dec. | 4 th Week | 05 | Monday, to Thursday & Saturday |
| 28 th Dec & 31 st Dec | 5 th Week | 04 | Monday & Thursday |
| TOTAL | | 25 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|---|-----------|----------------|------------------------------|
| 6 th ,13 th ,20 th & 27 th Dec, | Sunday's | 04 | - |
| 2 nd December | Wednesday | 01 | ASOM Divas (Su-Ka-Pha Divas) |
| 25 th December | Friday | 01 | Christmas Day |
| TOTAL | | 06 days | |

- December -1 Tuesday - Guardian Meet for B.Com. 3rd Semester students.
- December -2 Wednesday - Guardian Meet for B.Com. 5th Semester students.
- December -3 Thursday - Guardian Meet for BBA/BCA
- December -4 Friday - Guardian Meet for M.Com.
- December- 7 Commencement of offline classes of PGDCA.
- December -15 Tuesday- Commencement of H.S. 2nd Year Test Exam.

JANUARY-2021

| S | M | T | W | T | F | S |
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| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|---------------------------------|
| 1 st Jan, & 2 nd Jan | 1 st Week | 02 | Friday & Saturday |
| 4 th Jan To 9 th Jan | 2 th Week | 06 | Monday to Saturday |
| 11 th Jan To 13 ^h Jan | 3 rd Week | 06 | Monday to Wednesday |
| 18 th Jan, 23 rd Jan | 4 th Week | 06 | Monday to Saturday |
| 25 th , & 27 to 30 th Jan | 5 th Week | 05 | Monday , Wednesday to Saturday, |
| TOTAL | | 16 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|--|----------------------|----------------|---------------|
| 3 rd , 10 th , 17 th , 24 th & 31 st Jan, | Sunday's | 05 | - |
| 10 th Jan to 17 th Jan | Monday to Saturday | 06 | Winter Breaks |
| 13 th Jan to 15 th Jan | Thursday to Saturday | 03 | Magh Bihu |
| 26 th January | Tuesday | 01 | Republic day |
| TOTAL | | 15 days | |

- January -08-09- Two Days NEC Sponsored National Seminar
- January -25- Submission of Question Paper for Terminal Examination of H.S. 1st year.
- January -21- Submission of Question Paper for Sessional Examination of B.Com 1st ,3rd ,5th Sem and BBA/BCA/BA/B.Sc.

FEBRUARY-2021

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|-------------------------------|
| 1 st Feb to 6 th Feb | 1 st week | 06 | Monday to Saturday |
| 8 th Feb to 13 th Feb | 2 nd Week | 06 | Monday to Saturday |
| 15 th and 17 Feb to 20 th Feb | 3 rd Week | 05 | Monday, Wednesday to Saturday |
| 22 nd Feb to 27 th Feb, | 4 th Week | 06 | Monday to Saturday |
| TOTAL | | 23 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|--|----------|----------------|----------------|
| 7 th , 14 th 21 st & 28 th Feb | Sunday's | 04 | - |
| 16 th February | Tuesday | 01 | Saraswati Puja |
| TOTAL | | 05 days | |

- February -1 to 6 : Sessional Examination for B.Com. 1st, 3rd, & 5th and BBA/BCA/BA/B.Sc and Terminal Examination of H.S. 1st year.

MARCH-2021

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|--|----------------------|----------------|---|
| 1 st Mar to 6 th Mar | 1 st week | 06 | Monday to Saturday |
| 8 th Mar to 10 th Mar ,12 th March & 13 th Mar | 2 nd Week | 05 | Tuesday to Wednesday and Friday to Saturday |
| 15 th Mar to 20 th Mar | 3 rd Week | 06 | Monday to Saturday |
| 22 nd Mar to 26 th Mar | 4 th Week | 06 | Monday to Friday |
| 29 th Mar & 31 st Mar | 5 th Week | 04 | Monday & Wednesday |
| TOTAL | | 25 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|--|-----------------|----------------|-------------|
| 7 th , 14 th , 21 st & 28 th March | Sunday's | 04 | |
| 11 th March | Friday | 01 | Shiva Ratri |
| 28 th March & 29 th March | Sunday & Monday | 02 | Dol Jatra |
| TOTAL | | 07 days | |

- March-15: Commencement of Semester Final Examination for B.Com, BBA, BCA, BA, B.Sc and M.Com.
- H.S.1st year Examination to be held as per AHSEC Notification.

APRIL-2021

| S | M | T | W | T | F | S |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|-----------------------|
| 1 st Apr and 3 rd Apr | 1 st week | 02 | Thursday and Saturday |
| 5 th Apr to 10 th Apr | 2 nd Week | 06 | Monday to Saturday |
| 12 th ,13 th Apr & 17 th Apr | 3 rd Week | 03 | Monday & Saturday |
| 19 th Apr to 24 th Apr | 4 th Week | 06 | Monday to Saturday |
| 26 th Apr to 30 th Apr | 5 th Week | 04 | Monday to Thursday |
| TOTAL | | 21 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|---|---------------------|----------------|-------------|
| 4 th Apr, 11 th Apr, 18 th Apr, 25 th Apr | Sunday's | 04 | - |
| 2 nd April | Friday | 01 | Good Friday |
| 14 th April to 16 th April | Wednesday to Friday | 03 | Bohag Bihu |
| TOTAL | | 08 days | |

April- 19- Commencement of Classes of B.Com , BBA, BCA, BA, BSc, 2nd, 4th & 6th Sem. and M.Com 2nd & 4th Sem.

MAY-2021

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Working Days/ Teaching Days

| Date's | Week's | No. of Days | Day's |
|---|----------------------|----------------|--------------------|
| 3rd May to 8 th May | 2 nd week | 06 | Saturday |
| 10 th May to 15 th May | 3 rd Week | 06 | Monday to Saturday |
| 17 th May to 22 nd May | 4 th Week | 06 | Monday to Saturday |
| 24 th , 25 th 27 th - & 29 th May | 5 th Week | 05 | Monday & Tuesday |
| 31 st May | 6 th Week | 01 | Monday |
| TOTAL | | 24 days | |

Sunday's & Holiday's

| Date's | Day's & | No. of Days | Holiday's |
|---|-------------------|---------------|----------------|
| 2 nd May, 9 th May, 16 th May, 30 th May, | Sunday's | 05 | - |
| 1 st May | Friday | 01 | May Day |
| 14 th and 15 th May | Friday & Saturday | 02 | Id-UL- Fitre |
| 26 May | Wednesday | 01 | Buddha Purnima |
| TOTAL | | 09days | |

Important Note

- 1. All Examination dates are subject to change as per notification by the College Authority/ AHSEC/ G.U.**
- 2. Dates pertaining to the various activities/ occasions are also subject to change as per notification by the College Authority.**
- 3. Holidays, Winter Break may change subject to both G.U. Notifications & Govt. of Assam notifications.**

RULES AND REGULATIONS OF THE COLLEGE

CLASS ATTENDANCE OF STUDENTS

- It is obligatory on part of every student to attend a minimum of 75% of the total classes held in each subject in an academic session.**
- Class attendance of the students will be checked from time to time. Any student who fails to obtain the minimum of 75% attendance will be declared discollegiate and his or her seat shall be forfeited .**

COLLEGE ELECTION

Election of Students' Union will be held as soon as normalcy returns and based on in-vogue guidelines issued by authorities.

COLLEGE RULES AND DISCIPLINE

- Students are expected to maintain a high standard of discipline both within and outside the college premises.
- College uniform is compulsory for students during teaching and Examinations days and on all important occasions like Freshers' Day, Youth Festival, Foundation Day etc.
- Jackets, Jeans or T-shirts, Leggings are not a part of the dress code.
- Students must carry their Identity Card to the college regularly.
- Use of mobile phones inside the college campus is strictly prohibited.
- Students must take proper care of the college property. Strict action will be taken against those caught damaging the same.
- Smoking and chewing of paan masala is not allowed inside the college campus. Students caught spitting in the classrooms, toilet or staircases will be severely punished. A mass penalty of Rs. 500/- will also be imposed for such acts of gross indiscipline.

INTERNAL EXAMINATION

- There will be compulsory Tests / Sessional Examination for all classes.
- Students are required to secure at least 30% aggregate marks in the Unit Test/ Sessional Examination in order to qualify for the Final Examination. Admit cards will not be issued to those who fail to obtain the desired percentage of marks.

DRESS CODE

HS, B.COM., BBA & BCA Students -

- **White shirt and navy blue long trousers for boys.**
- **White salwar, navy blue and white checked kameez and dupatta for girls.**
- **Maroon coloured blazer or cardigan during winter for both boys and girls.**

M. COM. Students -

- **Grey trousers, blue and white striped shirt and grey blazer during winter for boys.**
- **Blue and white striped kurta with white salwar and white dupatta and grey blazer during winter for girls.**

IMPORTANT

Parents / Guardians are requested to direct their wards to strictly abide by the rules and regulations of the college.

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